

Legacy Preparatory Academy Governing Board Meeting
To be held at Legacy Preparatory Academy Secondary Campus
2214 South 1250 West Woods Cross, Utah, 84087
Agenda, Thursday, October 8, 7:00 pm

LPA Mission Statement: Legacy Preparatory Academy builds the foundation of knowledge and critical thinking skills necessary for children to become independent learners for life.

Our mission is to:

- Provide a *classically-based curriculum* that is thorough and challenging
- Integrate *fine arts* to enhance learning
- Teach the value of public virtue to promote *respect*
- *Engage parents* as real partners to share in enriching student education
- *Honor each child* as an individual and foster their innate curiosity and desire to learn

2015-2016 LPA GOALS for Board and Administration:

- 1) TBD
- 2) TBD
- 3) TBD

MEETING AGENDA

7:00 BOARD DEVELOPMENT (<25 minutes)

- Approval of minutes: September 10, 2015
- Next Board Meeting/Training: November 12
- Training: Promoting the Mission and Vision (*Alisha, 10-15 minutes*)
- Review Status of Assignments
- New Assignments:
 1. Answer Board Emails for coming month: Jennifer
 2. “All Aboard” Email: Carl (Summary of October Board Meeting)
 3. Attend Staff Meeting: Alisha
 4. November 12 Board Training: Matt (Productive Board Meetings)
 5. Charter School Board University, Brian Carpenter, Ph.D

7:20 BUILDERS’ REPORT (Jennifer Townsend) (10 minutes)

7:30 FINANCIAL MANAGEMENT: How well is the school doing financially? (<15 minutes)

- Red Apple Report (Steve Finley/Tyler Schvaneveldt)
- Report on recent charter school closures

7:45 EXECUTIVE DIRECTOR’S REPORT (Nyman Brooks) (<30 minutes)

- *Note: The Executive Director’s report will include reports from the two Campus Directors, Erin Taylor and Karen Holman, as assigned by Nyman*

1. **Utah Consolidated Application (UCA).** As the name suggests, this is a single application for several key funding sources. It is due to the State on November 1st. It is a lengthy document. I have attached the current year’s document as a model.

Usually, in most districts and schools, such applications take many, many weeks to complete, involving much input from School Community Councils and vetting from faculty and students. Most Goals (G) are generally long-term goals, pursued over a number of years. In our plan, we have three

goals: Goal 1: Literacy; Goal 2: Math; Goal 3: Safety. The 2015 UCA that is attached is actually a very good plan and, in my opinion does not need a lot of revision.

At the Board Meeting, I will propose that the Board approve rolling over our current Goals (G) and Strategies (S), along with an affirmation that we will allocate funding in proportions similar to our current plan.

Between now and the November 1st deadline, we will update our data and our Action Steps (AS).

This is *not* the hurried way that I want to approach this in the future, but given the transition in administration and the shortness of time to the deadline, we need public comment and board affirmation and at this point. So, I'm aiming for the lowest and most essential target — legal compliance.

I estimate that this may take about 20 - 30 minutes.

Other items can fall under my *Director's Report* and will NOT need Board action, and, therefore, probably do not need to be listed individually. These are informational in nature and may generate conversation in future meetings:

1. Documents and suggestion for a Board Reporting Calendar.
2. Brief review of topics from the monthly USOE Charter School Director's Meeting.
3. Documents pertaining to healthy policy review.

I estimate that these will take about 10 min for each of these 3 topics, in addition to what you have already allotted for the Executive Director's report.

8:15 **CPM MATH REPORT AND DISCUSSION** (<20 minutes) (Erin Taylor or her designee).
Follow-up report from last month's CPM Math.

8:35 **BOARD BUCKET DISCUSSION & AREAS OF RESPONSIBILITY** (<15 minutes). Heather Traeden will lead the discussion

8:50 **PUBLIC COMMENT** (<15 minutes) Public comment, if any, will be limited to 15 minutes.

9:05 **BREAK** (5 minutes)

9:10 **ACTION ITEMS & ASSIGNMENTS**

Description	Owner	Due Date	Status
Consent Agenda			Open
Post next meeting's agenda on Public Meeting Notice website	Jennifer M.	10/8/2015	Open
Keep policies on Website up to date	Matt/Board	ongoing	Open
Other?			
Training for November Board Meeting: Matt (Productive Board Meetings)	Matt	11/12/2015	Open
All Board Members come to November Board recommendations with specific goals for 2015-16	All Board Members	11/12/2015	Open

9:30 **CLOSED MEETING (Board Members Only)** (if necessary)

9:45 **ADJOURN**

LPA Governing Board: Matt Harmer (President); Alisha Johnson (Vice President); Heather Traden (Vice President); Michelle McDonald (Treasurer); Jennifer Brooks (Member); Adam Buck (Member); Carl Woolston (Member); Jennifer Munk (Secretary)